



at The Ohio State University

January 2008

Dear Exhibitor:

On behalf of the Central Ohio Flute Association at The Ohio State University, we invite you to be an exhibitor at our twenty-third annual Flute Festival! This year's festival will be held on **Saturday, April 19, 2008**, at the School of Music of The Ohio State University. This has become an increasingly popular event with hundreds of flutists attending.

This year we have the pleasure of welcoming guest artist **Renee Siebert**, second flutist of the New York Philharmonic. Ms. Siebert will perform a recital and give a master class featuring last year's COFA competition winners. In addition, we will feature flute choirs and two fife and drum ensembles from the region. Over the years, Ohio flutists have found that the Festival is a great place for students and teachers to network with each other and with exhibitors, and that these relationships last for years to come.

We would like to invite you to become a corporate sponsor of COFA. Your sponsorship is a vital contribution toward our ability to offer a high quality festival. In addition, it entitles you to discounted exhibit fees (see enclosed form) and the listing of your company as a corporate sponsor on all our upcoming programs and newsletters.

The exhibits will once again be located in Weigel Hall, where most of the other festival events will take place. You may set up your exhibit beginning at **7:30 a.m.** on **Saturday, April 19**. We will have a crew of university students to help you carry in your display materials. The exhibits will open at 9 a.m. and close at 4 p.m.

To reserve exhibit space, become a corporate sponsor, or both, please complete and return the enclosed form with the appropriate payment by March 31, 2008. **Exhibit space will be assigned in the order of reservations received.** (Email and mail applications will be alternated). If you have any questions, please feel free to contact me (Rebecca Smith) at [smith.6028@osu.edu](mailto:smith.6028@osu.edu); or Katherine Borst Jones at 614-292-4618/e-mail [jones.6@osu.edu](mailto:jones.6@osu.edu).

Please consider donating an item for our drawing. The annual drawing is one of the highlights of our fair and is a great chance for exhibitors to advertise their products. Items may be sent prior to the festival or brought on Saturday, April 19.

With your participation as an exhibitor, corporate sponsor, or both, we are looking forward to another successful Central Ohio Flute Festival. Flutists continue to tell us the importance of the exhibitor component of the festival. We thank you for past support and look forward to hearing from you soon.

Sincerely,

Rebecca Smith  
Festival Exhibits Chair  
[smith.6028@osu.edu](mailto:smith.6028@osu.edu)

Katherine Borst Jones  
Festival Coordinator  
[jones.6@osu.edu](mailto:jones.6@osu.edu)

Please visit our website at <http://cofa.osu.edu>.  
(Forms available on website)